



# Town of Chatham

Office of the Selectmen  
Town Manager  
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## **Town Offices are currently closed to the public.**

*Emergency and critical electrical, plumbing, gas, building, health and conservation inspections will be performed. All other inspections will be handled on a case by case basis as determined by the Building Commissioner, Health Agent, or Conservation Agent. All inquiries relating to building inspections should be directed to [jbriggs@chatham-ma.gov](mailto:jbriggs@chatham-ma.gov); Health inspections [jgiorgio@chatham-ma.gov](mailto:jgiorgio@chatham-ma.gov); Conservation inspections [charper@chatham-ma.gov](mailto:charper@chatham-ma.gov).*

**We have installed a Lock Box for permits/filings on the front porch at the Annex located at 261 George Ryder Road.**

If you are leaving a **Building/Health/Conservation permit application** in the drop box, please follow the following procedure:

- All materials shall be packaged together in a sealed envelope or bag and addressed to the appropriate entity.
- Include your name, phone number & email address inside the package on separate sheet of paper.
- Include the application, check, plans and other pertinent information required for filing.
- Please do not leave large sets of rolled or folded plans in the box.

If you are leaving a **Health, Plumbing, Gas or Electrical permit** in the drop box: please place the application & check in an envelope. Please be certain that your permit is fully completed (including your name, phone number and email address). A worker's compensation affidavit is required with every permit as applicable.

If you are leaving an application for one of the **Regulatory Boards or Commissions** in the drop box: please package all materials including the application, plans and check in a sealed envelope with the appropriate Board or Commission noted on the envelope. Please be certain to leave your name, email address and phone number on a separate sheet of paper in the envelope.

Most applications are available online, please see below for the appropriate links. If the application you need is not available please contact the appropriate Division for instructions.

<https://www.chatham-ma.gov/building-division/pages/building-permit-applications>

<https://www.chatham-ma.gov/gas-plumbing-inspections-division>

<https://www.chatham-ma.gov/electrical-inspections-division>

<https://www.chatham-ma.gov/planning-board/pages/planning-forms>

<https://www.chatham-ma.gov/zoning-board-appeals/pages/zba-forms>

<https://www.chatham-ma.gov/historic-business-district-commission/pages/hbdc-forms>

[https://www.chatham-ma.gov/sites/chathamma/files/uploads/combined\\_chapter\\_158 -  
\\_nrd demo application adopted 6-5-2018 0.pdf](https://www.chatham-ma.gov/sites/chathamma/files/uploads/combined_chapter_158_-_nrd_demo_application_adopted_6-5-2018_0.pdf)

Thank you for assisting in keeping the business of government functioning while safeguarding the health of all members of our community.